

RAM Semiannual Inventory

Semiannual Radioactive Material Inventory

To confirm and manage inventory your role must be PI or Lab Manager (roles can be viewed/edited in the "Personnel" tab)

Home Personnel Inventory Orders	Permits Permit Requests Waste		
We	lcome to the Radiatior	i Safety Management S	ystem
Permits	Purchasing	Inventory	Radioactive Waste
Apply For a New Permit View Permitted Isotopes and Equipment Request an Amendment Update Permitted Locations	Place an Order View Purchase History	View Inventory Record Use and Disposal Confirm Receipt of New Inventory	Request a Pick-Up Request Supplies View Waste Containers
ehs.harvard.edu	Radiation_Sa	fety⊜Harvard.edu	617-496-3797

- 1. Navigate to the **Inventory** tab and choose the **"Show All**" status for your inventory. This will display your historical inventory <u>including</u> disposed material.
 - a. From this list please confirm receipt of items that have already been delivered to your lab (the person who entered the order can also do this). Please note, this step is easily overlooked and should be completed after each package delivery.

						adioactive N	Aaterials						
Select Princip	al Investigato	n											
Corinne													
Mitchell, C	orinne					*							
						_							
Status			Show All				Element			Show All			
Code			Search				Compound			Search			
Principal Investigator			Search				Isotope			Search			
Lot													
Lot			Search										
Lot			Search										
			Search								_		Unit: Ci
Lot Show 10 rows	Excel	PDF	Search					Sta	rt Date 03/08/	2018	End Date 03/		Unit: Ci
Show 10 rows			Search Isotope 11	Compound 11	Current Activity	Physical Form	Receipt 17 Date	Sta Last Survey 11	rt Date 03/08/ Permit Number 11	2018 Manufacturer			Unit: Ci
Show 10 rows Status Ih		PDF Principal Investigator	Isotope 11	Compound 11				Last	Permit			09/2019	Unit: Ci
Show 10 rows Status II O Delivered	Code 11	PDF Principal Investigator	Isotope	Compound 1	Activity 11	Form	Aug 15,	Last Survey	Permit Number	Manufacturer	Q	09/2019 A Sub-Vial	
Show 10 rows Status Ih	Code 11 20180815- 353 20180727-	PDF Principal Investigator	Isotope II P-32 P-32	Compound 1	Activity II 0.00456 uCi	Form Liquid	Date 11 Aug 15, 2018 Jul 27,	Last Survey	Permit Number 11 R0771	Manufacturer	Q Surveys Q Surveys	09/2019 A Sub-Vial	



- 2. Next, select the "**In Stock**" status to view what the system believes is your current physical inventory (this should <u>not</u> contain material scheduled for a waste pickup).
- 3. Use this list to check against your physical inventory and make note of any discrepancies.
 - a. If no discrepancies exist, please email <u>radiation_safety@harvard.edu</u> confirming a RAM inspection has been completed and your inventory is accurate.
 - b. If there are discrepancies (possibly due to clerical errors during the transition to AIMS or unrecorded waste pickups) please email <u>radiation_safety@harvard.edu</u> with the correct isotopes and activities and we will update your inventory accordingly. Material in your physical inventory that you would like to remove should be handled through the normal waste pickup procedure. (As a reminder, instructions for scheduling a waste pickup can be found on our website: <u>https://www.ehs.harvard.edu/node/7548</u>).

Status	In Stock 🔻			• Eleme	Element			Show All					
Code Search		rch			Compound			Search					
Principal Investigator Search		Search	Search			Isotope Se			Search				
Lot		Search											
											Unit: Ci		
Show 10 rows	Excel	DF				Start Date	03/11/2018		End Date	3/12/2019	_		
tatus 🕸	Code 斗	Principal Investigator	Isotope 1	Compound 1	Current Activity	Physical Form	Receipt Date	Last Survey					
In Stock	20180815- 353	Mitchell, Corinne	P-32		0.00393 uCi	Liquid	Aug 15, 2018	Aug 15, 2018	Q Surveys	Dispose	<mark>∐</mark> Sub-Via		
In Stock	20181204- 637	Mitchell, Corinne	Cs-137		9.92588 uCi	Liquid	Dec 4, 2018		Q Surveys	Dispose	L Sub-Via		
In Stock	20181204- 638	Mitchell, Corinne	P-32		1.96419 uCi	Liquid	Dec 4, 2018		Q Surveys	Dispose	<mark>⊥</mark> Sub-Via		
In Stock	20190207-	Mitchell, Corinne	Cs-137		29.93950 uCi	Liquid	Feb 7, 2019		Q	ŵ	즈		