



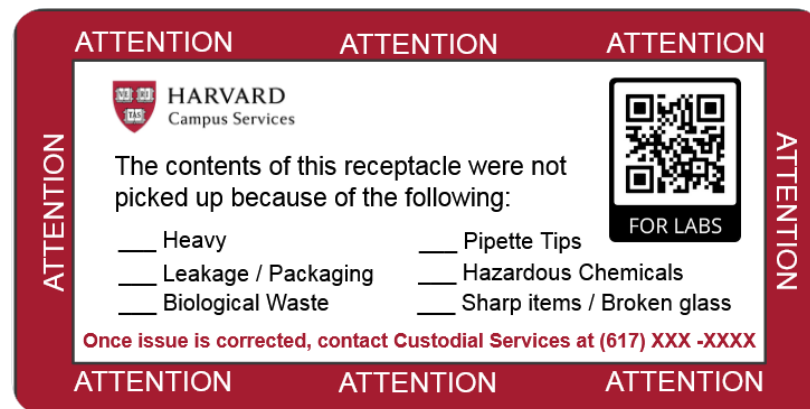
## Custodial Lab Waste Correction Labels

Custodial staff add lab waste correction labels to waste receptacles in labs, such as trash and biowaste bins. These labels indicate that the status of the receptacle's contents makes it unacceptable for waste pickup.

If you find a receptacle with a lab waste correction label:

1. Contact your lab's other members to fully understand the items that were disposed of in the receptacle.
2. Identify the nature of and hazards associated with all disposed of items.
3. Put on appropriate personal protective equipment (PPE) before correcting issues.
4. Correct the waste issue (see [Common Custodial Lab Waste Issues and Solutions](#)).
5. Notify Custodial Services about the correction and the receptacle location (Cambridge: 617-495-5597, Longwood: 617-432-1901).

[Contact EH&S](#) to learn more about managing hazardous materials and waste.





## Common Custodial Lab Waste Issues and Solutions

Label Issue	Issue Description	Solution
Heavy	The receptacle bag's contents make it too heavy to lift out safely.	If possible, reduce the receptacle's weight by using forceps or tongs to mechanically transfer enough material into another receptacle.
Leakage/Packaging	The biowaste bin bag isn't sealed correctly.	Tie off the bag.
Leakage/Packaging	Waste is leaking from the bag is leaking into the receptacle.	Remove the bag, place the leaking bag into an undamaged bag, and then clean any leaked materials from inside the receptacle.
Leakage/Packaging	The trash or biowaste bin is overfilled.	Use forceps or tongs to transfer some of the contents to another bin.
Biological Waste	A normal trash bin contains potential biological waste (like biologically contaminated pipette tips, petri dishes, tissue culture flasks, or animal waste).	Remove the biological waste and properly dispose of it in a biowaste bin.



# HARVARD

## Campus Services

ENVIRONMENTAL HEALTH & SAFETY

Label Issue	Issue Description	Solution
Hazardous Chemicals	Normal trash or biowaste bin contains hazardous chemicals, materials, or containers.	Remove the hazardous waste from the bin. If possible, transfer it to a properly tagged hazardous waste collection container. If hazardous waste contaminated all the waste in the bin, the entire bin is considered hazardous waste and must be treated as such. Properly label the bag and submit a hazardous waste removal request.
Sharp Items/Broken Glass	Trash or biowaste bin contains sharp items like razors, needles, or broken glass.	Using tongs, magnets, or forceps, carefully remove the sharp items and place them in an appropriate sharps container. Visually inspect the bag for rips. Double bag ripped bags to prevent leaks by leaving the entire contents in the ripped bag and placing the ripped bag in new bag.
Pipette Tips (Longwood only)	Normal trash bin contains pipette tips.	Carefully transfer pipette tips to a biowaste bin.

[Contact EH&S](#) if you have any other questions about how to properly manage hazardous materials in containers.