

HARVARD CAMPUS SERVICES  ENVIRONMENTAL HEALTH & SAFETY	COVID-19 <u>Research Laboratory Visitors</u> Audience: Laboratories/Research Facilities	
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<i>The information that informs this document is updated frequently. Please check back regularly for revisions.</i>		

Harvard University expects vendors, service technicians, and other lab visitors to fully comply with all Occupational Health and Safety and Environmental Protection regulations and standards as well as COVID-19 specific requirements. Harvard University research facilities include research and teaching facilities with a unique work environment and have certain safety precautions that must be observed by everyone who enters these facilities.

The following general guidelines must be followed by all visitors at all times while on Harvard University premises, including research facilities:

- **Wearing of face covering is mandatory** while on Harvard University premises (both inside and outside the buildings). You may be asked to don a Harvard-provided face covering upon entry to Harvard buildings.
- Harvard University requires all faculty, staff, students, and visitors to attest to their wellness prior to entering campus facilities. Please complete a [Crimson Clear health attestation](#) every day before entering a Harvard facility.
- Harvard University buildings have warning signs posted which indicate safety requirements and physical distancing requirements that must be observed at all times. Maintain a six-foot distance from other people.
- For your own protection and those of the occupants, before entering or performing work in these areas, discuss additional requirements needed to work within the laboratory with a laboratory representative.
- Coordinate access to the building and lab in advance.



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- Where Harvard University established directional flow processes for moving through buildings or laboratories, you must follow these marked pathways.
- No eating or drinking is permitted in any laboratory; discarding food containers, cups, or wrappers in the laboratory waste container is prohibited. Consult your host/lab representative for the designated location and time for eating while maintaining physical distance.
- Do not move any furniture or equipment without consulting with the Principal Investigator (PI), Building Manager, or Project Manager (as appropriate).
- Do not open windows or prop doors open or make facility or furniture modifications.
- Do not unplug or move any laboratory equipment or computers unless authorized by the appropriate laboratory personnel.
- Smoking is strictly prohibited in all Harvard University premises (both inside and outside the buildings).

Certification: I have read and understand the above requirements and conditions for entering Harvard University Premises and will follow them while on those Premises.

Name of Visitor

Signature

Date