



Substance Abuse Prevention Program (SAPP) Fact Sheet

Introduction:

The Substance Abuse Prevention Program (SAPP) is an integral part of construction work at Harvard University. The University has established a SAPP that can be used by all parties in the construction process to meet the requirements of the Project Labor Agreement and Construction Environmental Health and Safety Standard. The University has contracted with OHS Training & Consulting, Inc., a drug testing and substance abuse prevention program administrator, to assist with this program’s implementation. This Fact Sheet will assist Harvard University project managers, general contractors and trade contractors with establishing, implementing and maintaining a project-specific SAPP that is compliant with the University’s requirements.

Applicability:

The Harvard SAPP applies to all construction projects with a contract value equal to or greater than \$100,000, where the contract was bid and executed on or after January 1, 2009.

General Program Facts:

- All employees are required to submit to a drug screen (unless documentation of a test can be provided from a SAMHSA-certified lab within the previous 6 months) *before* reporting for work on each specific project. All dedicated contractor project staff and tradespeople (of all tiers) are subject to the requirements of the Substance Abuse Prevention Program.
- The Substance Abuse Prevention Program (SAPP) is project-specific. It is the responsibility of the general contractor (or other contractor who has contracted *directly* with Harvard) to establish, maintain, and oversee the SAPP for the project.
- Each project and CM/GC will have job-specific passports (authorization forms) to give to each sub-contractor employee in order to request/authorize a drug test.
- Testing is to be provided on-site (6:00am-3:00pm, M-F), either at OHS’s location. Additional off-site facilities are available for specialized testing (with additional rates.)
- Negative test results remain valid for a period of 6 months for workers who travel from project-to-project. Where workers remain on a single project, the test results are valid for the life of the project.
- Drug test collections administered by OHS undergo ‘instant’ analysis (e.g. results are analyzed on-site), and ‘negative’ results are reported electronically within 1-2 hours of collection. Non-negative (inconclusive) samples must be sent to a certified laboratory for analysis, and results are received within 48-72 hours on average.

Testing Options/Pricing:

Test Cost

OHS Location: 1340 Soldier’s Field Road; 441 Western Ave	\$85 per test
After Hours Testing	\$100 per test
Instant Breath Alcohol	\$50 per test



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How to Set Up a Project Specific Program:

- Contact OHS to notify them that your company has been awarded work at the University.
- Establish a project "account" with OHS so that your company may prepare to authorize individuals to go for drug testing.
- Provide OHS with a list of known or anticipated subcontractors. Required information includes subcontractor company names, designated employee representatives for each subcontractor (including e-mail & phone), and addresses.

How to Send an Individual for Collection:

Each project and GC will have job-specific passports (authorization forms) to give to each subcontractor employee in order to request a drug test. Every employee must have this passport in order to submit a drug test. **Workers without a passport will not be tested.**

Reporting:

All results, either instant or lab-based, are reported electronically via email to the appropriate GC designated representative by specific project.

EH&S – Project Support Services Group Contact:

Charlie Perry: 617-512-5873, Charles_Perry@harvard.edu

For questions related to contractor/project set-up, testing or

OHS's services, please contact:

617-510-3002

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