FIRE PREVENTION

The best way to prevent fire is to minimize its potential through the observation of safe work practices and housekeeping. You should observe the following basic rules:

☑ Do not block or hamper passageways or exit doors.
☑ Keep storage areas neat and clean.
☑ Avoid accumulating excessive paper products.
☑ Do not store combustible items such as paper and cardboard against electrical panels, in telephone closets, stairwells, and corridors.
☑ Do not store flammable or combustible fluids or gases without permission from the building manager.
☑ Maintain electrical appliances in good working order. Periodically check for potential electrical hazards such as frayed cords, broken plugs and overloaded electrical outlets. Avoid using extension cords.
☑ Make sure all electrical appliances and cords are approved by the Underwriters Laboratory (UL).
☑ Refrain from stacking items too high or close to the ceiling where they may hamper the operation of sprinkler devices. Nothing should be hung from sprinkler heads.
☑ Do not use space heaters. These units are a major cause of building fires and their use is not authorized within the building.
☑ EHS recommends battery operated candles - unattended open flames can be hazardous.
☑ Always be caution when cooking - one of the leading causes of residential fires.
If You Discover a FIRE

RELOCATE - If safe to do so, relocate people in immediate danger. Be aware of persons who may need assistance.

ALARM - Pull the building fire alarm to alert others.

CONFINE - Close all doors as you exit your laboratory/office.

EVACUATE - Evacuate the building. Do not use elevators.

Call 5-5560 from a safe location outside the building to provide information to the University’s Operations Center. Report to your designated meeting site.