**SPILL RESPONSE KIT EQUIPMENT INSTRUCTIONS**

**ASSESS**  When a spill occurs, ASSESS the severity of the spill

**CALL**  CALL the Ops Center (617) 495-5560 to report large spills

**STOP**  When a small spill occurs, STOP spill at source

**WEAR**  WEAR appropriate personnel protective equipment (PPE) – safety glasses, gloves

**COVER**  COVER any floor drains; berm around other underground structures (catch basins, manholes)

**CONTAIN**  Use absorbent booms and Speedi-Dri to CONTAIN the small spill

**ABSORB**  Use an absorbent (Speedi-Dri) to ABSORB the spilled material

**DISPOSE**  Place absorbent materials in spill kit container for disposal and contact EHSEM (617-495-2060)

**RESTOCK**  Replenish spill kit materials used during the event